# Academic English (ENGL 100)
## FALL 2016

Instructor: Ms. Ann Newman          E-mail: newman.a@gust.edu.kw
Telephone: 2530-7402                Office Hours: 1:00-1:50 (STTh) & 2:00-2:50 (MW)
Office: W1-170                      Credit Hours: 3

**SECTION 6**
Course Location: N5-004          Course Times: 3:00-3:50 Sunday, Tuesday & Thursday

**SECTION 12**
Course Location: N4-102          Course Times: 3:30-4:50 Monday & Wednesday

**SECTION 13**
Course Location: N4-103          Course Times: 5:00-6:20 Monday & Wednesday

## COURSE DESCRIPTION

This course serves as a bridge between GUST's program of English as a Foreign Language and its Freshman Composition I (ENGL 110). Similar to ENG 110, it carries academic credit. As a bridge, it facilitates students' entry into full university life by developing their high-intermediate level writing, reading, research, citation, and critical thinking skills to the level required in GUST degree courses. ENGL 100 is a three-hour credit course that teaches students how to write an academic essay through multiple drafts. The process of writing the essay includes emphasis on development of a thesis statement and organization according to standard rhetorical patterns. Cohesion is emphasized, as is development of ideas, through various techniques of support. The main focus, however, is improving reading comprehension, vocabulary and writing skills so students will be prepared for the reading and composition skills necessary to advance to ENGL 110; thus, course skills are directed toward that outcome as well as improving essay writing abilities. Prerequisite: ENGL 098

## LEARNING OUTCOMES

After successful completion of this course, students will be able to:

1. Write 500-word essays using various rhetorical patterns (descriptive process and cause/effect);
2. Employ the various steps of the writing process, including planning, drafting, revising, and editing written work;
3. Produce unified and coherent essays with introduction, body and conclusion paragraphs;
4. Use observations, personal experiences and examples to support and develop a thesis;
5. Demonstrate grammar competence by writing clear, error-free essays;
6. Improve reading and vocabulary (lexile) levels by reading and responding to 40 articles in Achieve3000.
7. Pass the Accuplacer (native-speaker version) with a minimum score of 4 (out of 8) in essay writing.

## REQUIRED TEXTBOOK AND SUPPLIES

1. Folse, K. & Pugh, T. (2015). *Great Writing 5: Great Essays to Research*. (3rd ed.). New York, New York: Cengage.
2. Laptop, flash memory (labeled with your name), paper, pencils, blue/black ink pens, eraser (**These must be brought to each scheduled class. You should borrow a laptop for the class period if yours is not working.**)

## COMPUTER PROGRAM

A computer-based reading and writing program, Achieve3000, is used in addition to a textbook to improve reading comprehension and writing skills. **NOTE: In this course, students use the Achieve3000 differentiated instruction computer program for reading and writing exercises.**

**These exercises are required and represent 20% of your course grade. To make the process easier for students, 12 KD will be added to your fees by the Business Office for this program. This fee is NOT covered by your scholarship or sponsorship and is YOUR responsibility. As with all university fees, nonpayment will result in a block on your account. This fee can be paid in the Business Office or the Cashier any time before the end of the semester.**

ASSESSMENT

Essays are 500 words in length and must be typed in the essay template in MyGUST. Guidelines for each essay, based on rhetorical pattern, can also be downloaded from MyGUST. **Students must maintain and submit a portfolio of rough and final drafts of all essays to Turnitin.com.** **Please note that I will not accept any essays that I have not seen you work on in class during <u>each</u> step of the writing process.**

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|---|---|
| 40 Achieve3000 readings, activities | 10% |
| Achieve3000 thought questions | 10% |
| Textbook-based activities | 10% |
| Descriptive process essay | 10% |
| Cause-effect essay | 10% |
| Midterm Exam (In-Class Reading, 10%; In-Class Essay, 10%) | 20% |
| Final Examination (Reading, 12%*; Accuplacer Essay, 18%) | 30% |

*Final Reading grade is based on Achieve 3000 gains

**Extra Credit**

You can earn up to 5% extra credit by attending **Writing Lab** tutoring sessions (½% credit for each 30-minute session).  The Extra Credit Form can be downloaded from MyGust or from the class blog.

 **GRADE SCALE**

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| A | 95-100 | C+ | 77-79 | F | 0-59 |
| A- | 90-94 | C | 73-76 | | |
| B+ | 87-89 | C- | 70-72 | | |
| B | 83-86 | D+ | 65-69 | | |
| B- | 80-82 | D | 60-64 | | |

Grades are posted in SIS. After each assignment grade has been posted to SIS, you have two days, 48 hours, to dispute the grade given to you. The 48 hours begins on the day I post marks in SIS for the graded papers. If you wish to dispute your grade, see me during my office hours. You must have a viable reason(s) for me to change your grade. If you do not dispute your grade within the 48 hours, the posting of the grade is final and will <u>not</u> be changed.

**It is important to note that – while an ENGL 100 course grade of 60% is passing – students must earn a course grade of 70% or higher to advance to ENGL 110.**

TURNITIN

All essay rough drafts and final drafts must be uploaded to Turnitin. Work with an index of similarity of 5% or more – excluding references and quoted material – will receive a '0'. You must have an account for this class in Turnitin no later than September 25.

1. **Section 6 (3:00 S, T & Th) –** The class ID is **13406840**, and the enrollment password is **girls**.
2. **Section 12 (3:30 M & W) –**The class ID is **13406860**, and the enrollment password is **girls**.
3. **Section 13 (5:00 M & W) –**The class ID is **13406869**, and the enrollment password is **girls**.

LINKS TO CLASS BLOG AND GUST ON-LINE WRITING LAB (OWL)

After each class, I blog what we did in class, homework assignments, special due dates, and what we will do in the next class. You can access this blog at http://anewman1.wordpress.com/ (link in MyGUST).

The Online Writing Lab (OWL) at Gulf University for Science and Technology provides resources and instructional material as a free service of the English Department. Students, teachers, and users worldwide will find information to assist with various writing projects. Our goal is to help students understand and practice effective writing strategies, from brainstorming to drafting to editing techniques. Our resources include interactive videos, step-by-step guidelines, model papers, practice exercises, and rubrics. You can access the GUST OWL at http://gust.edu.kw/writing_lab.

## ATTENDANCE

Attendance will be taken by swiping your GUST I.D. in every class. Students will be counted absent if they are more than 10 minutes late.

1. If a student misses 3 hours of class time, a first warning is issued.
2. If a student misses 6 hours of class time, a second warning is issued.
3. If a student misses 9 hours of class time, a third warning is issued.
4. If a student misses 12 hours of class time, then the student will be dropped automatically from the course and "WA" or "FA" will be posted as a final grade.
5. These hours include excused and unexcused absences.

## LEAVING THE CLASSROOM DURING CLASS and MOBILES

**1.** Students who leave the classroom during class time will be marked absent.
**2.** Mobiles must be kept in pockets or book bags. Students who have their mobiles out or appear to be looking at their mobiles will be marked absent.

## LATE WORK

Work submitted after the due date will not be accepted except in the case of excused absences with official written verification (e.g. medical excuse). The official excuse must be submitted upon the student's initial return to class and the work must be made up within two days of the student's initial return to class.

## STATEMENT OF REASONABLE ACCOMODATION FOR STUDENTS WITH DISABILITIES

GUST will make every reasonable effort to create an equal academic environment for all students. For students with medical conditions and disabilities, attempts will be made to access auxiliary aids and services in an effort to provide reasonable accommodations, to ensure that students are given the opportunity to be successful in educational programs and/or activities at the Gulf University for Science and Technology. For the purpose of this document and subsequent services, 'Disability' and 'Reasonable Accommodation' are defined as:

*Disability includes a physical, learning, or mental impairment that substantially limits one or more major life activities. Major life activities include such things as caring for oneself, performing manual tasks, walking, sitting, standing, lifting, reaching, seeing, hearing, breathing, learning, and working.*

 *Reasonable Accommodation includes any modification or adjustment to the educational environment of the university to enable a student to meet and perform requisite academic standards or to enjoy equal benefits and privileges of education.*